

# Campus Interview – Privacy Policy

## General information

This Privacy Policy explains how ETH juniors (hereafter “**we**”) processes Personal Data on the website <http://www.campusinterview.ch> (“**Web Portal**”). This Web Portal is provided by ETH juniors to manage the registration process for the Campus Interview event (“**Event**”) organized by ETH juniors. ETH juniors is responsible for processing Personal Data on the Web Portal as described in this Privacy Policy.

## Definitions

- “**Personal Data**” means any information processed on the Web Portal and relating to an identified or identifiable natural person.
- “**Data Protection Laws**” mean Swiss Data Protection Act (Bundesgesetz über den Datenschutz, Rec-Nr. 235.1, “**DSG**”) and the General Data Protection Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (“**GDPR**”).
- “**Subprocessors**” are third-party companies appointed by ETH juniors in accordance with the Article 10a DSG and Article 28 GDPR to process Personal Data on behalf of ETH juniors for the purpose of providing the functionality of the Web Portal to Users.
- “**Applicants**” are persons who has registered on the Web Portal for attending the Event.
- “**Companies**” are companies who has registered on the Web Portal for attending the Event.
- “**Users**” are Applicants and Companies collectively.

## Which Personal Data do we process?

Applicants upload their job-related profile including but not limited to the email, name, surname, address, phone number, education, job experience, business photo. Companies upload their company profile for the purpose of presenting themselves as a potential interview partner for Applicants. Besides that, both for Applicants and Companies, the Web Portal store their general login data.

Users of the Web Portal are allowed to upload their Personal Data and other information, required for the participation in the Event. Should Users upload any other information that has been falsely uploaded and/or is not required for the Event, we ask Users to timely delete this information from the Web Portal. We also reserve the right to immediately remove any information from the Web Portal that is inappropriate and/or is not related to the Event.

## Who can access Personal Data?

Applicants' profiles can only be viewed by companies participating in the Event. Outside of the Event, we would only hand over the Applicant information to a Company, if the Applicant provides their consent (e.g. for the case when a Company is interested in getting in touch with an Applicant based on their profile but could not engage with them at the Event).

## How do we process Personal Data?

We store and process Personal Data uploaded by Users to the Web Portal exclusively in the context of the Event and in compliance with Data Protection Laws.

We do not sell or distribute Personal Data of Users to any third parties (for Subprocessors see the section below).

We do not process the content of photos for identifying any personal profile details like gender, race or religion.

## How long do we store Personal Data?

Applicants' profiles are deleted from the Web Portal timely after the Event. Profiles of Companies remain on the Web Portal after the Event for the case that the Company would like to participate in one of the subsequent events.

Users can always exercise their right to delete their Personal Data at any point in time as described below.

Please note, that we may be required to retain some Personal Data to fulfil our financial obligations (e.g. for invoicing a Company) or legal obligations (e.g. keep a deletion record to respond to a request if the data was deleted). In such cases, this data will not be used for any other purpose other than fulfilling our obligations.

## **Subprocessors**

We engage with a limited number of Subprocessors (e.g. our Hosting Provider) that are carefully selected to provide the required level of security and data protection. Subprocessors process Personal Data of Users only on our behalf and only for the purpose of providing the functionality of the Web Portal to Users. You can always request more information using the contact details defined below.

### **How secure is my data?**

For security and privacy reasons and to protect the transmission of the confidential content, the Web Portal uses SSL or TLS encryption. Users can recognize an encrypted connection by the fact that the address line of the browser changes from "http://" to "https://" and by the lock symbol in your browser line. If SSL or TLS encryption is activated, the data Users transmit to us cannot be read by third parties. In addition, we use state of the art technical and organizational measures to protect Personal Data against accidental or deliberate manipulation, partial or complete loss and destruction or unauthorized access by third parties.

### **How can you exercise your rights?**

Users can verify, correct or delete your Personal Data on the Web Portal in their personal account. In case a User would choose to delete the account, we will only keep the email address and the deletion date to track that the profile was deleted. We will not use this information for any other purposes. If the deletion of data (e.g. deletion of a company profile) would have (financial) consequences with regard to an upcoming Event, we will get in touch with the User to process the request.

### **Does the Web Portal use cookies?**

We use technical cookies required for the Web Portal to operate. We do not use other cookie-based tracking mechanisms.

### **Contact details**

If you have any questions, please don't hesitate to contact us using the following contact details:

- Email of for all questions related to this Privacy Policy: [campusinterview@juniors.ethz.ch](mailto:campusinterview@juniors.ethz.ch)
- Website of the Event: [www.campusinterview.ch](http://www.campusinterview.ch)
- Address of ETH juniors: Rämistrasse 101, ETH-Zentrum, CH-8092 Zurich, [www.ethjuniors.ch](http://www.ethjuniors.ch)

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